A message to customers regarding COVID-19

Dear Valued Customer,

With the increasing news and concern regarding the Coronavirus disease (COVID-19), The Bank of Charlotte County wants to ensure our customers we are monitoring the developing situation. We have stepped up our daily cleaning procedures and educated our bankers on best practices recommended by the CDC. All of this to protect our offices and employees and to ensure your daily banking functions are not disrupted.

We have a Pandemic Response/Business Continuity Plan which we have reviewed and are prepared to implement should circumstances dictate. This plan lays out how the Bank would continue to operate should we have a significant pandemic in our immediate area.

We would also like to remind everyone of the many banking services available through online and telephone banking products. Should you currently not be taking advantage of these, we will be happy to assist you in enrolling.

We will continue to monitor the news and any reports or requirements from the Center for Disease Control (CDC) <a href="https://www.cdc.gov">https://www.cdc.gov</a>, local, state, and federal governments.

Please remember cyber-criminals use opportunities like this to attempt to perpetrate scams. Please make every effort to be cautious and aware when you are online and to be particularly observant of emails with attachments and links to unknown sites.

Thank you for your business and support. We hope you and your loved ones remain safe and healthy.

Sincerely,

**President & CEO** 

The Bank of Charlotte County

