

# The Bank of Charlotte County

P.O. Box 336, Phenix, Virginia 23959 • 434-542-5111

Member FDIC



## Important Notice Effective December 7, 2020

Dear Valued Customer

Given the recent significant increase in COVID-19 cases throughout the United States, Commonwealth of Virginia, and locally, your bank will make changes to lobby operations effective Monday, December 7, 2020. We are temporarily redirecting routine lobby traffic to our walk up and drive thru windows. Your bankers are available by telephone and appointment to assist you with deposit or loan account openings, safe deposit box access or banking needs which may not be practical through our other facilities. While we sincerely regret having to take this temporary action we take the health and safety of our customers, community, and employees seriously and believe these steps are necessary given the current COVID environment.

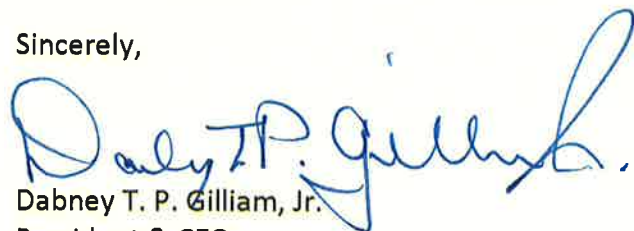
We encourage you to utilize our ATM, night depository, telephone banking, online banking and mobile banking/deposit products. Should you currently not be taking advantage of these, we will be happy to assist you in enrolling.

Please visit our website at [www.bankofcharlotte.com](http://www.bankofcharlotte.com) for information on BCC products and services and for continual update.

Your bank will continue to focus on our customers' health and well being and looks forward to getting back to business as usual. Please remember that we are here to help and should you encounter financial hardship we encourage you to contact one of our banks for assistance.

The "Old Reliable" has faithfully served our customers and communities since 1912 and we thank you for your continued trust during this challenging time.

Sincerely,



Dabney T. P. Gilliam, Jr.

President & CEO

The Bank of Charlotte County